

**MORA INDEPENDENT SCHOOL DISTRICT**  
**“Governing Body” Head Start Regular Meeting**  
**Tuesday, November 27, 2018**

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A regular Governing Body Meeting of the Mora/Colfax Head Start was held at the Administration Building Board Room located at 10 Ranger Rd., Mora, New Mexico 87732 at 5:00 p.m. on the 27<sup>th</sup> day of November 2018.

A quorum was present; the meeting was called to order by Board Chairman Hurtado at 5:00 p.m. The meeting began with the Pledge of Allegiance. Those present were as follows:

**ROLL CALL: Board Chairman Hurtado called for roll call:**

Mr. Tranquilino Hurtado, Chairman – Present  
Mr. George Trujillo, Vice Chairman – Absent  
Mr. Dennis Romero, Secretary – Present  
Mrs. Lillian Maestas, Member – Absent  
Mr. Michael Benjamin, Member – Present

**ALSO, PRESENT:** Dr. Carla Spaniel Interim Superintendent  
Dolores Romero                      Wanda Martinez                      Miguel Martinez

**APPROVAL OF AGENDA**

Interim Superintendent Spaniel recommended approval of agenda.  
Motion made by Board Member Benjamin, 2<sup>nd</sup> by Board Secretary Romero, motion carried unanimously.

**APPROVAL OF MINUTES**

- A. **Regular Head Start Governing Body meeting October 16, 2018**  
Interim Superintendent Spaniel recommended approval for October 16, 2018 meeting minutes.  
Motion made by Board Secretary Romero, 2<sup>nd</sup> by Board Member Benjamin, motion carried unanimously.

**REPORTS**

Director Wanda Martinez presented board report in board packet. Board asked if Board Liaison has been attending policy meeting's. Director Martinez said she did not think so but would look into it. Director Martinez stated they will be having a federal audit and classroom observation on the week of February 14<sup>th</sup>.

**BUSINESS/ROUTINE & REGULAR/CONSENT/APPROVAL**

- A. **Financial Reports for October 2018**  
Interim Superintendent Spaniel recommended approval for Financial Report for October 2018.  
Motion made by Board Member Benjamin, 2<sup>nd</sup> by Board Secretary Romero, motion carried unanimously

**UNFINISHED BUSINESS/APPROVAL/REVIEW/DISCUSSION/ACTION**

Motion made by Board Secretary, 2<sup>nd</sup> by Board Member Benjamin to take action and discuss unfinished business.

**A. Subpart J-Management System and quality Improvements**

- A. Interim Superintendent Spaniel recommended approval for Subpart J-Management System and quality Improvements

Motion made by Board Member Benjamin, 2<sup>nd</sup> by Board Secretary Romero, motion carried unanimously

**A. Subpart H-Services to Enrolled Pregnant Women**

Interim Superintendent Spaniel recommended approval for Subpart H-Services to Enrolled Pregnant Women.

Motion made by Board Member Benjamin, 2<sup>nd</sup> by Board Secretary Romero, motion carried unanimously

**NEW BUSINESS/APPROVAL/REVIEW/DISCUSSION/ACTION**

**A. Applying/Submission of Supplemental Funds Available to increase Program Hours in Head Start/EHS**

Interim Superintendent Spaniel recommended approval for submission of supplemental funds available to increase program hours in Head Start/EHS

Motion made by Board Secretary Romero, 2<sup>nd</sup> by Board Member Benjamin, motion carried unanimously

**B. 2019 Re-Hire of Mora/Colfax Head Start**



Board asked for the removal of this item saying that it is the job of the superintendent to do the re- hires not the board. Board Member Benjamin said that the polices need to be fixed and worked on. A work session will be needed to change these policy's

Motion made by Board Secretary Romero, 2<sup>nd</sup> by Board Member Benjamin, motion carried unanimously to remove this item.

**ADJOURNMENT**

Motion made to adjourn meeting by Board Secretary Romero, 2<sup>nd</sup> by Board Member Benjamin, motion carried unanimously.

Chairman: Tranquilino Hurtado adjourned the meeting at 5:21 p.m.

  
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Board Chairman, Tranquilino Hurtado  
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Board Secretary, Dennis Romero

Minutes submitted by: Dolores Romero  
Minutes approved: December 18, 2018