

MORA INDEPENDENT SCHOOL DISTRICT
"Governing Body" Head Start Regular Meeting
Tuesday, August 21, 2018

A regular Governing Body Meeting of the Mora/Colfax Head Start was held at the Administration Building Board Room located at 10 Ranger Rd., Mora, New Mexico 87732 at 3:00 p.m. on the 21st day of August 2018.

A quorum was present; the meeting was called to order by Board Chairman Hurtado at 3:00 p.m. The meeting began with the Pledge of Allegiance. Those present were as follows:

ROLL CALL: Board Chairman Hurtado called for roll call:

Mr. Tranquilino Hurtado, Chairman – Present
Mr. George Trujillo, Vice Chairman – Present
Mr. Dennis Romero, Secretary – Present
Mrs. Lillian Maestas, Member – Present
Mr. Michael Benjamin, Member – Present

ALSO, PRESENT: Superintendent Ella Arellano

Dolores Romero	Wanda Martinez	Sonya Vasquez	Clarissa Garcia
Valerie Benjamin	Gerard Garcia	Roberta Garcia	Vanessa Garcia
Faith Rivera	Rachel Martinez	David Herrera	Shantel Garcia

APPROVAL OF AGENDA

Superintendent Arellano recommended approval of agenda.
Motion made by board secretary Romero, 2nd by board member Maestas, motion carried unanimously.

APPROVAL OF MINUTES

A. Regular Governing Body meeting July 30, 2018

Superintendent Arellano recommended approval on June 19, 2018 meeting minutes.
Motion made by board secretary Romero, 2nd by board member Maestas, motion carried unanimously

REPORTS

Director Wanda Martinez presented board report in board packet.

BUSINESS/ROUTINE & REGULAR/CONSENT/APPROVAL

A. Approval – Financial Reports July 2018

B. BAR0012-M 25127 (function2000) \$19,144

C. BAR0011-M 25127 (function1000) \$4,000)

Superintendent Arellano recommended approval of items A through C.
Motion made by board secretary Romero, 2nd by board member Benjamin, motion carried unanimously

APPROVAL/REVIEW/DISCUSSION/ACTION

A. Approval – Self Assessment

Superintendent Arellano recommended approval of Self-Assessment

Motion made by board secretary Romero, 2nd by board vice-chairman Trujillo, motion carried 4 to 1.

Board member Benjamin would like to review the survey's submitted. Superintendent Arellano gave him the binder to review and stated he was welcome to come review any time. Board member Benjamin stated he would review on his own time and asked if all surveys were reported. Director Martinez stated that yes, they were all included. Chairman Hurtado asked when the policy council approved self-assessment. Director Martinez stated on August 14, 2018.

B. Approval – CACFP Renewal Application

Superintendent Arellano recommended approval of CACFP Application

Motion made by board vice-chairman Trujillo, 2nd by board secretary Romero, motion carried 3 to 2.

Application was already submitted for the reason being that it was due on the 15th and Board Chairman Hurtado was aware and signed needed paperwork she he stated this is a retroactive approval.

A. Discussion – Student enrollment at Mora/Colfax Head Start sites

Board Chairman Hurtado asked Director Martinez that he has been approached by family members that would like to enroll their child but fall under a high-income category. Director Martinez stated that she forgot to add that area to the application so they're for they are unable to take high income at this time. Director stated that she missed that part of the application she had only been on the job for 1 month and it was an oversight in her part. Director Martinez has asked for them to rectify the under-Medicaid area. Director Martinez stated that they would have an answer to her by Thursday the 23rd of August. The board has asked that she contact them when that approval or disapproval comes through.

Board asked what percentage of high income can be accepted Valerie Benjamin stated that 49% for Mora and 10% is shared in Colfax county.

Charmain Hurtado stated he would send a letter to Mrs. Guzman.

Parents asked about criteria and what was checked for income. Director Martinez stated that they have criteria that they do follow to enroll students.

EXECUTIVE SESSION

The Board of Education convened in closed session for reasons listed in the Open Meetings Act, Section 10-15-1 (H). The authority for the executive session and the subject to be discussed must be stated with reasonable specificity in the motion calling for the vote to go into executive session.

- A. Limited Personnel Matters as permitted under Section 10-15-1 (H)(2) of the New Mexico Open Meetings Act, (Limited Personnel Matters)**

ROLL CALL: Board Chairman called for roll call

Board Member Benjamin – present

Board Member Maestas – present

Board Secretary Romero – present

Board Vice Chairman Trujillo – present

Board Chairman Hurtado – present

Motion made by board secretary Romero, 2nd by board member vice-chairman Trujillo, motion carried unanimously.

Board entered executive session at 3:31 p.m.

Motion made by board vice-chairman Trujillo, 2nd by board secretary Romero, motion carried unanimously.

ROLL CALL: Board Chairman Hurtado called for roll call:


Board Member Benjamin – present
Board Member Maestas – present
Board Secretary Romero – present
Board Vice Chairman Trujillo – present
Board Chairman Hurtado – present

Board reconvened to regular session from Executive Session at 3:45 p.m. Board Chairman Hurtado stated that the Board of Education took no action.


ADJOURNMENT

Motion made to adjourn meeting by board secretary Romero, 2nd by board member Maestas, motion carried unanimously.

Chairman: Tranquilino Hurtado adjourned the meeting at 3:45 p.m.



Board Chairman, Tranquilino Hurtado



Board Secretary, Dennis Romero

Minutes submitted by: Dolores Romero

Minutes approved: September 18, 2018