

Mora Independent Schools is accepting applications for the position of Superintendent of Schools.

Application Packet MUST include:

- Letter of Interest
- Completed Application
- 3 letters of recommendation (Current within one year)
- Official Transcripts
- Resume

Qualifications: The successful Candidate must possess the following qualifications:

- Master's/ Doctorate degree; a valid New Mexico PED PreK-12 Administrative license;
- Minimum of five (5) years of successful experience in public school administration (superintendent, associate superintendent or other district level administration preferred);
- Minimum of five (5) years successful teaching or comparable experience;
- Proven ability to build and maintain a central focus on student achievement/ improving the achievement gap and community relations;
- Ability to demonstrate knowledge and application of New Mexico's public school budget and finance laws, regulations, operations, and tap alternative sources of funding;
- Proven ability to work with and lead others through collaborative leadership, example and trust;
- Proven ability to communicate effectively both orally and in writing;
- Proven ability to analyze problems and make decisions that will benefit the district outcomes;
- Provide data to support applicants claim on improving instruction in a district;
- Proven ability to analyze data and make decisions based on the data;
- Proven ability to keep staff, board and community well informed;
- Proven ability to oversee Federal Programs (i.e. Head Start)
- Strong fiscal management, has experience in developing a district wide budget;
- Ability to understand the roles and responsibilities of board and superintendent;
- Has completed a documented superintendent/internship or district office experience;
- Experienced and knowledgeable of current curricular and educational advances, working knowledge of current research in the following areas: special and bilingual education, federal programs, technology, maintenance and transportation;
- Knowledge of and involvement in the legislative process;

Salary: Base Salary \$100,000.00 negotiable DOE

Contract: Negotiable. Beginning July 1, 2019 or ASAP after selection.

Deadline: In order to be considered for this position, all application materials must be received by 5:00 PM, April 5, 2019.

Applications: Interested and qualified persons must submit a completed application packet to: Mora Independent School District PO Box 179 Mora, NM 87732 Attention Superintendent Search. Applications can be downloaded at: [www.mora.k12.nm.us](http://www.mora.k12.nm.us) Employment Opportunities.

